



UNIVERSITI TEKNOLOGI MALAYSIA

**BRIEFING FOR NEW STUDENTS
OCTOBER INTAKE, 2022/2023**

MJIIT, UTM Kuala Lumpur





UTM
UNIVERSITI TEKNOLOGI MALAYSIA

Malaysia-Japan
International
Institute of Technology
(MJIT)



Selamat Datang..
Welcome..
Konnichiwa..

.. to all new students of UTM MJIT

Presenter:
Assoc. Prof. Ir Ts Dr Nurulakmar Abu Husain

On behalf of:
Assoc. Prof. Dr Nor Azwadi Che Sidik
(Deputy Dean of Academic & Student Development)





Congratulations

MJIIT ACADEMIC MANAGEMENT (UNDERGRADUATE)

ADMINISTRATION



Prof. Ts Dr Ali Selamat
DEAN



**Assoc. Prof. Dr
Nor Azwadi Che Sidik**
DEPUTY DEAN
(ACADEMIC & STUDENT
DEVELOPMENT)



Datin Huzaimah Yahya
DEPUTY REGISTRAR



Pn Siti Rahmah Othman
ASSISTANT REGISTRAR
(ACADEMIC – UG)



**Assoc. Prof. Ir Ts Dr
Nurulakmar Abu Husain**
HEAD OF DEPARTMENT
(MECHANICAL PRECISION
ENGINEERING)



**Assoc. Prof. Ir Dr
Azura Hamzah**
HEAD OF DEPARTMENT
(ELECTRONIC SYSTEMS ENGINEERING)



**Assoc. Prof. Dr
Azila Abd Aziz**
HEAD OF DEPARTMENT
(CHEMICAL AND ENVIRONMENTAL
ENGINEERING)



Dr Halinawati Hirol
COORDINATOR
(SOFTWARE ENGINEERING)

MJIIT UNDERGRADUATE PROGRAMMES

Bachelor of Mechanical Precision Engineering with Honours

Bachelor of Electronic System Engineering with Honours

Bachelor of Chemical Process Engineering with Honours

Bachelor of Software Engineering with Honours (*)

Bachelor of Industrial Mathematics with Honours (**)

(*) Co-offering with Faculty of Computing, UTMJB

(**) Co-offering with Faculty of Science, UTMJB



IMPORTANT INFORMATION & REFERENCES

ONE-STOP INFORMATION PORTAL (<https://mjiit.utm.my/registration-kit/>)



The banner features a dark background with a grid pattern. On the left, there is the UTM logo and a '50' anniversary emblem. The text 'Welcome NEW STUDENTS' is written in a mix of white and yellow fonts. Below this, it says 'Malaysia-Japan International Institute of Technology (MJIIT)'. On the right, there is a photo of three students. The text 'REGISTRATION KIT' is written in yellow. At the bottom, there is a light blue bar with the text 'BRIEFING FOR NEW STUDENTS SEMESTER I, 2022/2023 (OCTOBER)' and a red 'CLICK HERE' button.

UTM 50
UNIVERSITI TEKNOLOGI MALAYSIA

Welcome
NEW STUDENTS

> Malaysia-Japan International Institute of Technology (MJIIT)

REGISTRATION KIT

BRIEFING FOR NEW STUDENTS SEMESTER I, 2022/2023 (OCTOBER)

[CLICK HERE](#)

GUIDELINE



ONE-STOP INFORMATION PORTAL

(<https://ileague.utm.my/>)

Office of Deputy Vice Chancellor (Academic & International) UTM Kuala Lumpur UTM Pagoh Contact Staff Dashboard

UTM INSTITUTE FOR LIFE-READY GRADUATE
 HOME ABOUT US ▾ STUDENT ▾ NEWS STUDENT INFORMATION CENTRE DDVCI (A&I) DVC (A&I)

RULES AND REGULATIONS	EXPERIENTIAL LEARNING PROGRAM	INNOVATION AND ENTREPRENEURIAL PROGRAMS (XCITE)	CAREER DEVELOPMENT PROGRAMS
Academic Advising	Extra-Curricular	Introduction	E-portfolio
Academic Rules	Experiential Learning (ExCEL)	Accelerator	Video CV
General Courses	First Year Experience (FYE) Program	Incubator	Mini Studio
Co-curriculum and service-learning cluster	Service Learning	Endowment Fund	Industrial Training
Academic Circular	Professional Skill Certificates (PSC)	UHAK/UBSS	Undergraduate Research Conferences (URC)
Kod Amalan	Coaching	Programmes	
Pembangunan Portfolio Pelajar	Supplemental Instruction		
Prosedur Pengurusan dan Pelaksanaan Aktiviti Pembelajaran Servis (Service Learning)	Intellectual Discourse		
List of credited Co-Curriculum Offered	3 Minute Final Year Project (3MFYP)		
	Work-Based Learning (WBL)		



Fifteenth Edition

CONTENT	PAGE
<i>PART I</i> INTERPRETATIONS	1
<i>PART II</i> ACADEMIC SESSION	6
<i>PART III</i> PROGRAMME REGISTRATION	8
<i>PART IV</i> COURSE REGISTRATION	9
<i>PART V</i> CREDIT SYSTEM	12
<i>PART VI</i> GRADING SYSTEM	18
<i>PART VII</i> ASSESSMENT	25
<i>PART VIII</i> ACADEMIC STANDING	36
<i>PART IX</i> DEAN'S LIST	40
<i>PART X</i> AWARD OF A DEGREE	41
<i>PART XI</i> DEFERMENT OF STUDY	42
<i>PART XII</i> CHANGE OF PROGRAMME OF STUDY	44
<i>PART XIII</i> ACADEMIC MISCONDUCT	45
<i>PART XIV</i> WITHDRAWAL FROM UNIVERSITY	48
<i>PART XV</i> GENERAL PROVISIONS, ENFORCEMENT AND PRACTICE OF RULES	49





IMPORTANT NOTIFICATIONS & REMINDERS

ACADEMIC CALENDAR FOR 2022/2023 DEGREE AND POSTGRADUATE PROGRAMME UNIVERSITI TEKNOLOGI MALAYSIA



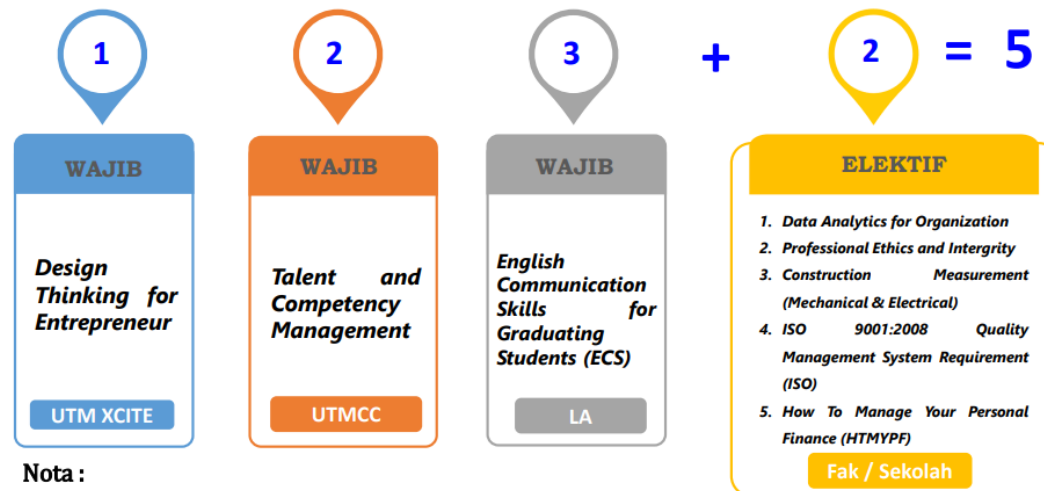
SEMESTER I 16 OCTOBER 2022 – 26 JANUARY 2023 – UTM JB ■ 17 OCTOBER 2022 – 27 JANUARY 2023 – UTM KL (22 WEEKS)			
16 October – 1 December 2022	17 October – 2 December 2022	Lectures Semester I (First Half)(7 Weeks) ! Course Registration (DONE for new students) Credit Transfer & Course Amendment (Diploma entry only)	UTM Convocation Ceremony 66 Deepavali 24 October 2022 (Monday)
4 - 8 December 2022	5 - 9 December 2022	Mid-Semester Break for Semester I (1 Week)	! Course Withdrawal (Week 8)
11 December 2022 – 26 January 2023	12 December – 27 January 2023	Lectures Semester I (Second Half) (7 Weeks)	Christmas Day 25 December 2022 (Sunday) Christmas Day – KL Only 26 December 2022 (Monday) New Year's Day – KL only 1 January 2023 (Sunday) New Year's Day – KL only 2 January 2023 (Monday) Chinese New Year 22 & 23 January 2023 (Sunday & Monday) Chinese New Year – KL Only 23 & 24 January 2023 (Tuesday)
29 January – 2 February 2023	30 January -3 February 2023	Revision Period for Semester I (1 Week)	Federal Territory Day – KL only 1 February 2023 (Wednesday) Thaipusam 4 February 2023 (Saturday)
5 – 23 February 2023	6 – 24 February 2023	Final Examination for Semester I (3 Weeks)	
26 February – 16 March 2023	27 February – 17 March 2023	Final Break for Semester I (3 Weeks)	

AWARDS REQUIREMENTS FOR GRADUATION

- ✓ Complete Credit Hours for Graduation
- ✓ Pass Industrial Training (during short semester after finishing Year 3)
- ✓ Pass Final Year Project I & II
- ✓ Pass five Professional Skill Certificates (Can be taken starting Sem 2, Year 3)



5 Kursus UTM PSC Mulai 2020/2021-1



Nota :

1. Kursus elektif akan bertambah dari semasa ke semasa mengikut keperluan.
2. Pelajar boleh mengambil lebih dari 2 kursus elektif dengan kos tambahan yang ditanggung sendiri.
3. Kursus tambahan yang diambil akan direkodkan dalam transkript.

UTM SEMESTER SYSTEM - Credit Scheme



In normal cases, students are required to take a **minimum of 12 credits**, (except for graduating semester) with a **maximum of 18 credits**

Below minimum credits (<12 credits) will require **special approval from the Dean**

Extra credits (capped at 21 credits) will require **special approval from the Dean and CGPA > 3.00**. No student is allowed to take more than 22 credits per semester.

Average student's workload in a semester is 16 credits.

UTM Academic Grading System

Markah	Gred	Mata Nilai
90 – 100	A+	4.00
80 – 89	A	4.00
75 – 79	A-	3.67
70 – 74	B+	3.33
65 – 69	B	3.00
60 – 64	B-	2.67
55 – 59	C+	2.33
50 – 54	C	2.00
45 – 49	C-	1.67
40 – 44	D+	1.33
35 – 39	D	1.00
30 – 34	D-	0.67
00 – 29	E	0.00

A student's performance is assessed using both GPA and CGPA:

$$\text{GPA} = \frac{\text{Total Credit Point of particular semester}}{\text{Total Credit Counted of a particular semester}}$$

$$\text{CGPA} = \frac{\text{Total Credit Point value of all semesters}}{\text{Total Credit Counted of all semesters}}$$

Standing	CGPA
Pass (KB)	CGPA \geq 2.00
Conditional(KS)	1.70 \leq CGPA < 2.00
Fail (KG) (Dismissal)	CGPA < 1.70

With approval from the Senate, a student who obtains a GPA < 1.00, but maintains a CGPA > 1.70 can:

- (i) continue his/her study; or
- (ii) be suspended in the following semester; or
- (iii) be dismissed from the programme.

UTM ACADEMIC AWARDS



Chancellor's Award

- ✓ Given to 2 excellent graduates with CGPA 3.67 and above

- Cash of RM3,000
- Certificate of Commendation
- Medal

Vice Chancellor Award

- ✓ Given to an excellent graduate with CGPA 3.50 and above from each faculty

- Cash of RM2,000
- Certificate of Commendation
- Medal

Excellent Academic Award

- ✓ Given to excellent graduates with perfect CGPA 4.00 (every semester)
- ✓ Never repeat any courses or improve course grade

- Cash of RM1,000
- Certificate of Commendation
- Medal

ACADEMIC AWARDS (REQUIREMENTS)

Have a **clean academic record** that never fails or repeats throughout the course of study

No disciplinary action has been taken during the course of the study

Achieve good overall marks based on **academic achievement** as well as engagement in **academic activities and co-curricular activities**

STUDENT CIRCULAR NO. 5/2022 SPECIAL REMINDER

To all students of Universiti Teknologi Malaysia,

I would like to draw your attention to the above matter.

2. The University would like to remind you on your obligation to:-
 - (i) **Uphold the good name of the University at all times, and**
 - (ii) **Adhere to all provision or legislation whether in or outside the campus.**
3. For your information, the following offences are considered **SERIOUS** by the University:-
 - (i) **Involvement in drug abuse activities ;**
 - (ii) **Offences involving academic misconduct including plagiarism;**
 - (iii) **Involvement in immoral behaviour;**
 - (iv) **Theft ; and**
 - (v) **Any behaviour / act of disgrace that can dishonor University's reputation.**
4. Disciplinary action will be taken against any student who was convicted of committing the above offences and if found guilty, the student may be penalized under the provision of **Rule 48, Part V, Disciplinary Procedure, Universiti Teknologi Malaysia (Discipline of Students) Rules 1999** or any provision or legislation whether in or outside the campus. If found guilty the student can be given the maximum penalty of **EXPULSION FROM THE UNIVERSITY.**



STUDENT DRESS CODE



All students **MUST DISPLAY** their **MATRIC CARD** to access any service at all departments/faculties/schools/colleges/units on campus. Student Matric Card **MUST BE WORN** and **DISPLAYED** at the chest level.



SITUATION	DRESS CODE ALLOWED
<p>While attending classes and/or on official visits to Schools/ Faculties/Colleges/ Administration Buildings as well as in any public area anywhere on campus.</p> <p>Students must maintain a professional appearance by wearing collared shirts / t-shirt, shoes, slacks or knee-length skirts.</p>	
<p>During any formal/official university event</p> <p>Male students are required to be well dressed by wearing long-sleeved shirts, neck-tie, slacks (not jeans), and leather shoes or Complete National Outfit.</p> <p>Female students are required to wear decent attire such as "Baju Kurung" or knee-length skirt or long and loose slack with appropriate top/blouse (not tight/body hugging/see through).</p>	
<p>During laboratory, sports and cultural activities</p> <p>Students must adhere to the Student Dress Code</p>	

WARNING : Failure to comply with any of these regulations will result in a warning or a fine of not more than RM50.00 (for first offence) or being referred to the Student Disciplinary Board for any subsequent offence.

Academic Advisory System

- Students will be divided into several groups - an academic advisor will be appointed for each group.

Objectives

To **guide and assist students** in adapting themselves to the academic system of the University, especially at the initial stage.

To **advise students in solving academic related problems** such as workload, selection of courses and to explain the aim and purpose of the courses.

To **identify and provide counselling to problematic students** as well as to develop a balanced character and positive attitude among students

To **act as a link** between students and MJIT





**SPECIAL
ARRANGEMENT
FOR MJIIT
STUDENTS**

FINANCIAL ASSISTANCE

SHORT/LONG ATTACHMENT IN JAPAN

COLLABORATION WITH JAPAN INDUSTRIES RECRUITMENT COMPANY (SUN*)

COLLABORATION WITH LOCAL AGENCY (MARii)

INDUSTRIAL TRAINING IN JAPAN

MJIIT JAPANESE CAREER FAIR

JAPANESE LANGUAGE & CULTURAL CENTRE



UTM MJIIT SOCIAL MEDIA PLATFORMS



@univteknologimalaysia
@mjiitutm
@mjiitsan



@utmofficial
@mjiitofficial

SCHOOL

Your parents are often invited for discussion of your progress.

final exam are marked externally

teachers help with your assignment.

teachers are also your guardians at school

UNIVERSITY

You yourself are responsible of your academic progress

exams are marked by your lecturer

lecturers have no time to read your draft.

lecturers are also your friends

HARDWORKING

- Read notes given by lecturers.
- Carry out some research to expand your knowledge
- attend classes regularly.

PLAN YOUR ACTIVITIES

- avoid irrelevant groups, clubs or gathering
- divert your time into reading your lecture notes and make more research.

STAY FOCUS

- take the course as serious as you do to other interesting subjects.
- learn all that is needed in the course

7 HABITS OF SUCCESSFUL UNIVERSITY STUDENTS

GOOD TIME MANAGEMENT

- Don't wait until last minute to complete your assignment.
- Early preparation

FIND A STUDY GROUP

- teaching someone else is the best way to learn
- immediately ask your friends over confusing class materials.

GOOD READING HABITS

- Find your best time to do your reading and learning.
- Study how your body system works

GOOD MINDSET

- believes that no matter what the circumstances around you may be, you will pass and succeed.

make a daily priority list

create a checklist of things that need to be completed each day.

keep a balanced sleep schedule

your sleep schedule should be balanced with your class schedule

ask for help

great way to learn on how to interact with adults and improve your academic knowledge.



6 HABITS OF SUCCESSFUL UNIVERSITY STUDENTS



exercise

working out will improve your mood and give you the energy to get work done.

think before you spend

ask yourself if the item really worth

don't compare yourself to others

every student is unique and going through different situations.

THANK YOU



In the Name of God for Mankind



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