

**ACTION PLAN**  
**Final Year Project 2 Sem 2 2019/20**

Week	Day	Month (2020)	STUDENT	SV / Non. SV
1	10	Feb		
2	17	Feb	Rinkoh	
3	24	Feb	FYP2 Briefing (27 <sup>th</sup> February 2020, 2.00 pm)	
4	2	Mar	Rinkoh	
5	9	Mar	Rinkoh	
6	16	Mar	Rinkoh	
7	23	Mar	Rinkoh	
8	30	Mar	<b>Semester break (30/3/20 – 5/4/20)</b>	
9	6	Apr	Rinkoh	
10	13	Apr	Rinkoh	
11	20	Apr	Rinkoh	
12	27	Apr	Rinkoh	
13	4	May	Rinkoh	
14	11	May	Submit softcopy Technical Paper to co-ordinator (11 <sup>th</sup> May by 12AM)	<b>Peer Assessment (PG student)</b> Open: 11 <sup>th</sup> May 2020 (10 AM) Close: 15 <sup>th</sup> May 2020 (10 PM)
15	18	May	Submit 2 binded A4 hardcopy Project Report to Both examiner and SV (18 <sup>th</sup> May by 5PM) Logbook submission to SV (18 <sup>th</sup> May by 5PM)	<b>Non MJIT academic (Technical Paper Assessment)</b> Open: 13 <sup>th</sup> May 2020 (10 AM) Close: 22 <sup>nd</sup> May 2020 (12 AM)

16	25	May	Study Week (23/05/20 -31/05/20)	
17	1	Jun	<p>POSTER EVENT / SYMPOSIUM (2<sup>nd</sup> June 2020) Final Exam starts 3<sup>rd</sup> June 2020</p> <p>Student to collect marked report from SV &amp; examiner on 5<sup>th</sup> June 2020</p>	<p>MANUAL FORM AND COMMITTEE KEY IN <b>Non MJIT academic and Industry (Poster assessment X 2)</b> Open: 2<sup>nd</sup> June 2020 (10 AM) Close: 2<sup>nd</sup> June 2020 (12 AM)</p> <p><b>Supervisor (Report, Logbook, Rinkoh assessment)</b> Open: 18<sup>th</sup> May 2020 (10 AM) Close: 5<sup>th</sup> June 2020 (12 AM)</p> <p><b>Non-SV (Report assessment)</b> Open: 18<sup>th</sup> May 2020 (10 AM) Close: 5<sup>th</sup> June 2020 (12 AM)</p>
19	8	Jun	<p>12<sup>th</sup> June 2020 Submit Hardbound Report B5 to Office Lvl 2 (by 5PM) Submit Logbook to Office Lvl 2 (by 5PM)</p>	