



## AUTHOR GUIDELINES

1. Manuscripts must include the author's name(s) and affiliation(s) (full address including country).  
(Note: For book chapters, the manuscript must have no more than four (4) authors).
2. Manuscripts must contain a title, an abstract, and keywords (maximum of 5 keywords).  
(Note: For book chapters, the title of the manuscript may not exceed seven (7) words).
3. Manuscripts can be submitted with a maximum word limit of 6,000 words.
4. Manuscripts must use inclusive language.
5. All figures and tables should be numbered in numerical order. Please ensure that figure/table numbers are not duplicated or missed.
6. Figures should be legible and placed within the text, not collected at the end of the document.
7. If section headings are numbered, ensure that they are numbered numerically, and no numbers are duplicated or missing.
8. Displayed equations should follow a naming convention in numerical order, i.e., (1), (2), (3), etc., or by section, i.e., (1.1), (1.2), etc. Ensure every displayed equation has its own number and none are duplicated or missing.
9. Reference lists are checked for accuracy. References can only be linked via CrossRef if they are correct and complete.
10. Ensure that all references are cited in the text and that all citations have a corresponding reference. We recommend preparing the references with a bibliography software package, such as EndNote, Mendeley, or Zotero, to avoid typing mistakes and duplicated references.
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